

Prince of Peace Lutheran Preschool Fee Agreement

Tuition is due on the 1st of every month **beginning in September**. There will be a grace period of 10 days (to the 10th of the month). If the payment is not received by the 10th of each month, a \$25 late fee will be charged. If the 1st falls on a weekend day, holiday, or other vacation day, then the payment is due the last school day before the 1st of that month. If there is a hardship, please contact the Director to make arrangements before the 10th of the month.

***Note** - We offer a discount of \$25 for families with 2 or more children attending POPP.

Early drop off is a special service provided when needed. You may drop off your child beginning at 8:30 for an additional \$5.00 per day, per child. Please let us know in advance if possible.

Lunch Bunch is also offered twice a month. The cost is \$10 per child. You will need to sign your child up in advance and have them bring a lunch that day. Lunch bunch ends at 1:00 pm.

Additional Fees include:

Late pick up fee: If you are running late, please call the office and let us know. Reoccurring lateness will result in a late fee of \$10.00 for each fifteen-minute segment beginning at 12:15.

Returned check charge: Your account will be charged any additional bank fees as a result of a returned check.

I agree to make my monthly tuition payments of \$_____ (as well as any extra fees noted above) on time by personal check or money order. If there is a hardship, I agree to contact the Director to make arrangements prior to the due date. I understand no monetary credit is given for any days my child does not attend. There are no make up days for inclement weather or emergency situations that may cause the cancellation of school.

I also agree to give Prince of Peace Lutheran Preschool a paid 30-day notice if I wish to discontinue my child's enrollment. This will include any extra fees charged to my account.

Parent or Guardian Signature

Parent or Guardian printed name

Date

Revised 5/11